

**COMPANY LETTER HEAD**

**(Including Registered Address, Address in Maldives, Contact Details and Company Registration No)**

**Company Registration Number:**

**Date:**

Resolved that the following Account Holder of Xpat System of Maldives Immigration is to be associated to our company to submit applications online regarding quota and work permit on behalf of this company.

**Name:** ..... **ID card No / Reg No:** .....

Moreover, the following Account Holder of Xpat System of Maldives Immigration is to be responsible for all the information uploaded to Xpat system on behalf of the company.

**Name:** ..... **Designation:** ..... **ID card No:** .....

This resolution is duly passed by the Board of Directors of the company on (Date.....), and is signed by the following directors, which meeting the quorum of the Board for this Resolution.

<b>Director Name:</b> .....	<b>Director Name:</b> .....
<b>Designation:</b> .....	<b>Designation:</b> .....
<b>ID card No:</b> .....	<b>ID card No:</b> .....
<b>Signature:</b> .....	<b>Signature:</b> .....
<b>Mobile:</b> .....	<b>Mobile:</b> .....
<b>Email:</b> .....	<b>Email:</b> .....

Company Secretary Name & Signature:

Company Seal:

**Required Documents for Companies**

1. Board of Resolution (Original)
2. Company Registration (Original & Copy)
3. Directors' passport attested Color Copy
4. Foreign Investment Agreement (Original & Copy)
5. Job Reference Letter (If Representative Account Holder is not a Director )
6. Power of attorney letter of the submitter (If submitter is not a Director)
7. Submitter's passport or ID card original
8. Current Board of Directors List from Economic Ministry

**Note:** One of the signed Directors should be present at immigration for verification, while submitting the documents.