



## APPLICATION FOR VOLUNTARY DEPARTURE

[ TO BE FILLED IN CAPITAL LETTERS ]

### DETAILS OF THE APPLICANT

Full Name

Gender

 M  F

Nationality

Date of Birth

 D  M  Y

Passport Number

Previous Passport Number

Contact Number

PHOTO  
[ Passport Size Photo  
Less than  
Three Months  
With  
White Background ]

### EMPLOYMENT HISTORY

Do you know your legal employer?  Yes  No

I, on my own free will desiring to return voluntarily to my country of origin, I request the competent authorities to facilitate my travel. I also understand that any willful dishonesty will have legal consequences in accordance to respective laws.

Signature

### DOCUMENTS CHECKLIST

- |   |                     |                          |
|---|---------------------|--------------------------|
| 1 | Valid Passport      | <input type="checkbox"/> |
| 2 | Passport color copy | <input type="checkbox"/> |
| 3 | Airway ticket       | <input type="checkbox"/> |
| 4 | Airway ticket copy  | <input type="checkbox"/> |

**NOTE**  
This application form is only valid for the expatriates that entered the country on work visa and those who have a valid passport.

### OFFICIAL USE ONLY

<b>Missing Reported</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Employer Name	<input type="text"/>	NIC / REG No.	<input type="text"/>
	EA No.	<input type="text"/>	EA Expiry Date	<input type="text"/> D <input type="text"/> M <input type="text"/> Y
<b>Screening list Checked</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Entry Date	<input type="text"/> D <input type="text"/> M <input type="text"/> Y	Missing Reported Date	<input type="text"/> D <input type="text"/> M <input type="text"/> Y
			Fee paid upto	<input type="text"/> D <input type="text"/> M <input type="text"/> Y

### Checked by

Name   
RC Number   
Date  D  M  Y Signature

### Approved by

Name   
RC Number   
Date  D  M  Y Signature