

Annex 1

Bid Submission Form

Iulaan No: (IUL)94-Q/94/2024/30

IMPORTANT: This sheet should serve as the front page of the proposal. If any bidder fails to submit the relevant information and bid documents stated in information sheet section 5, the bid will be rejected at the bid opening stage.

Bid Title: Maldives Immigration Southern Regional Office (Addu City, Maradhoo) Cleaning

#	Description	No. of Months	Price (Monthly)	Total Price
1	Maldives Immigration Southern Regional Office (Addu City, Maradhoo) Cleaning	12		
GST (8%)				
TOTAL (MVR)				
Total in Words:				

Bidders Information:

Business Name: _____

Registration Number: _____

Address: _____

Contact Person: _____

Designation: _____

Contact No.: _____

Mail Address: _____

Bid Checklist (this sheet should be attached with bid submission form)

		Yes (✓)	No (x)
1	Bid Submission Form Completed & Signed		
2	Quotation		
3	Certificate of Registration (Company)		
4	Memorandum of Association (for companies)		
5	National Identity Card		
6	Certificate of Registration (Sole Proprietorship)		
7	Company Profile		
8	S.M.E Registration		
9	G.S.T Document		
10	Past Experience Documents (Related to the bid)		
11	Tax Clearance Form		
12	Business Activity Registry		
13	Bid Security (If the bid amount is greater than 500,000.00)		
14	Bank Statement		

